



WE NEED YOU!

The After School Activities Committee is looking for a Co-Coordinator!

Please contact @hwpta.org if you would like to help.

WHO TO CONTACT WITH QUESTIONS

The PTA-sponsored After School Activities Program is coordinated by volunteers.

The After School Activity Registration Procedures have been carefully designed to reduce administrative burden.

We appreciate your cooperation with and attentiveness to them.

If you have any questions, suggestions or would like to volunteer, you may contact the PTA After School Activity Coordinators at afterschool@hwpta.org.

After School Activities



HUNTERS WOODS
For the Arts & Sciences
ELEMENTARY SCHOOL

SPRING 2010
CATALOG

REGISTRATION REGULATIONS

WELCOME to the Spring Session of After School Activities at Hunters Woods Elementary School. The Hunters Woods PTA is sponsoring 11 activities this Spring – including Table Tennis and Hip Hop Dance, which are new this Spring. These activities have been designed to enhance your student’s learning, physical development, and overall well-being. Instructors have undergone background checks and are qualified to instruct your child. Please use the attached registration form to enroll your student in any of the following After School Activities.

It is very important to the members of the PTA that your child has a safe and smooth After School Activities experience. To ensure this, we ask that you read and follow the Registration Requirements very carefully.

1. **Enrollment:** To enroll your child in an After School Activity, the After School Activity Registration Form must be filled out completely AND it must be received in the PTA After School Activities drop box no later than **1/28/10**. If the deadline is close, we recommend you bring it to the office personally. We are not responsible for forms that do not reach the drop box. Registrations received after the deadline, or that are incomplete, will be returned.
2. **Registration:** Use the After School Activity Registration Form provided in this catalog. If you need additional copies, you can make copies, pick up extras in front of the HWES office or download it from www.hwpta.org. **You MUST use a separate registration form and provide separate payment for each child AND each class.** Please put the form(s) and check(s) in a sealed envelope labeled on the outside with “After School Activities.” We are not responsible for checks that are lost in transit. If you are concerned about check security, please bring your forms in person to the HWES office.
3. **Class Fees:** The cost of each class is determined by the contracted price or amount charged by the contractor per student for the class, plus \$1.00 per class per student for PTA expenses. PTA expenses include administrative costs, supplies/material costs and student scholarship funds. The PTA administrative charge is included in the fees shown in the catalog. If you have any questions regarding class fees, please contact the after-school coordinators at afterschool@hwpta.org.
4. **Payment:** Checks should be made payable to “Hunters Woods PTA.” Please put the student’s first and last name on the check and the name of the After School Activity.

HUNTERS WOODS ELEMENTARY SCHOOL – PTA-SPONSORED AFTER SCHOOL CLASSES SPRING 2010

AFTERSCHOOL ACTIVITY	DAY	ELIGIBLE GRADES	TIME	START DATE	SKIPPED DATES	END DATE	SEE	LOCATION
Acting (A)	Monday	K-3	1-2:00pm	Feb 8	Feb 15, Mar 8, Mar 29, Apr 12	May 10	\$110 10 classes	Black Box Theater
Acting (B)	Monday	4-6	1-2:00pm	Feb 8	Feb 15, Mar 8, Mar 29, Apr 12	May 10	\$110 10 classes	Dance Studio
Art	Monday	3-6	1-2:00pm	Feb 8	Feb 15, Mar 29, Apr 12	May 3	\$100 10 classes	Art Room #253
Girls on the Run	Monday & Wednesday	3-6	1-2:00pm (M) 3:30-4:30pm (W)	Mar 1	Feb 15, Mar 29, Apr 12	May 21	\$180* 17 classes	Gym & Fields
Science (A)	Tuesday	3-6	3:30-4:30pm	Feb 23	Mar 9, 30	Apr 27	\$112 8 classes	Science Room
Table Tennis (A)	Tuesday	K-2	3:30-4:30pm	Feb 9	Mar 30	Apr 6	\$104 8 classes	Gym
Hip Hop Dance (A)	Wednesday	1-3	3:30-4:30pm	Feb 24	Mar 31	May 5	\$100 10 classes	Dance Studio
Science (B)	Thursday	K-4	3:30-4:30pm	Feb 25	Mar 11, Apr 1	Apr 29	\$112 8 classes	Science Room
Table Tennis (B)	Thursday	3-6	3:30-4:30pm	Feb 11	Apr 1	Apr 8	\$104 8 classes	Gym
Hip Hop Dance (B)	Friday	4-6	3:30-4:30pm	Feb 26	Apr 2	May 7	\$100 10 classes	Dance Studio
Chess	Friday	2-6	3:30-5pm	Feb 5	Apr 2, May 28	June 4	\$75 16 classes	Cafeteria

DISMISSAL PROCEDURES

- 1. Dismissal to an After School Activity:** Your child's teacher will receive a copy of the After School Activities Roster, which will list your student's name, Activity and dates/times of participation. The teacher will make every effort to dismiss your child to his/her Activity. Please remind your student on the day of the Activity.
- 2. Picking Up from an After School Activity:** Parents/Guardians need to plan ahead and adjust their child's pick-up arrangements on After School Activity days. **You must come to the specified classroom location to pick up your child and sign the Activity Roster to release your child.** Please remember to bring a form of identification for sign out. **Students will not be permitted to leave the school unattended to meet you at the curb outside, to walk home, or to wait at Kiss and Ride.**
- 3. Dismissal to SACC:** Children who are normally dismissed to SACC will be sent to SACC at the end of their Activity. SACC will receive a roster of students attending After School Activities. Students should check-in at SACC before proceeding to their After School Activity.

STUDENT CONDUCT

STUDENTS are expected to participate in a respectful and cooperative manner in all PTA-Sponsored After School Activity classes. Students are required to follow Fairfax County Public School Regulation 2601 – Students Rights and Responsibilities. The following disciplinary methods will be employed during After School Activities:

1st Warning: disruptive student will be sent to office, parent/guardian will be advised upon pick-up of situation and a written explanation of the disciplinary event will be sent to parent/guardian, the After School Activity Instructor, and the After School Activity chair/co-chair;

2nd Warning: disruptive student will be sent to the office, parent/guardian will be advised upon pick-up of situation and the student will be withdrawn from participation in the After School Activity program with a full written explanation from the After School Activity Instructor and Chair, without a refund.

REGISTRATION REGULATIONS (continued)

- 5. Cancellation:** Refunds will be given if requested 2 weeks before the activity start date. All registrations will be held until approximately 2 weeks after the activity has started. Those students who are not registered because a class is full will have their forms and checks returned to them by their teachers.
- 6. Financial aid:** Scholarships are available to all students. Please contact Diane Beers (Hunters Woods Elementary School Parent Liaison) at 703-262-7400 for confidential assistance. Generally, only one scholarship per child per session is allowed.
- 7. Placement:** Placement in your child's chosen class is automatic unless the class is oversubscribed, in which case a lottery is held. Therefore, please note the start/end dates, skipped days (if any), and dismissal times of your child's After School Activity(ies) upon submission of registration form.
- 8. Lottery:** A lottery will be held to determine placement in over-subscribed classes. Children who do not receive a lottery spot will be placed on a waiting list. After the 2nd class, all registrations and checks for students on the waiting list will be returned.
- 9. Notification:** Our primary method of communication, for confirmations, waitlist notifications, and other announcements is email. Please make sure your email address is correct and legible. If you don't have an email address, we will use your home phone number to contact you. Please DO NOT email asking enrollment status until at least 1 week after the entry deadline, since it takes time after the registration deadline to sort the forms, compile by class, do data entry and conduct lotteries.
- 10. Conditions of Enrollment:** We reserve the right to cancel your child's enrollment if he/she is not picked up promptly at the dismissal time specified for your class or if your child has disciplinary issues and is not willing to follow the directions of the instructors.
- 11. Missed Classes:** Every effort will be made to reschedule any class(es) missed due to school closures (weather, etc.) or instructor issues. If a class cannot be rescheduled, we will not be able to issue refunds for missed classes. No refunds will be issued for classes missed due to student illness or other non-attendance.

REGISTRATION DEADLINE

All registration forms must be received in the HWES office
by 3:00 p.m., **January 28, 2010**

CLASS DESCRIPTIONS

CLASS DESCRIPTIONS are designed to help answer basic questions about each class being offered. Each class is designed for a beginner level student. The last page of the Catalog contains the exact dates, times, grades, and locations of each class being offered. Classes begin immediately after school dismissal. Students will be dismissed directly to the location of their specific classes. See Dismissal Procedures, Page 5, for more information.

ACTING (A & B)

The After School Acting Class taught by A Class Act - Acting for Young People (sponsored by the City of Fairfax Commission on the Arts) is designed to help young actors develop their "actor's toolbox," working on the basics of acting (voice, body, and imagination), story-telling, and culminating in an informal performance on the last day of the session. Parents will be asked to review scripts with their children and may want to help them with provision of minimal costume pieces/props. Available to students in grades K – 6.
Class Ratio: 25 students - 2 instructors
10 Classes, 1 Hour Each

ART

The After School Art Class is designed to help students explore their individual creativity through working with a variety of art materials and media. Students will learn about different artists and their techniques and will have the opportunity to try these techniques in a fun and encouraging environment. Available to students in grades 3 – 6.
Class Ratio: 12 students - 1 instructor
10 Classes, 1 Hour Each

CHESS

The After School Chess Club is organized and designed by chess masters from the US Chess Center. The student participants are separated by skill and taught to each individual level. Students do not need any prior chess experience. Students will be encouraged to participate in local chess tournaments and will be aided in learning tournament playing skills. Parents are asked to volunteer at least once during the session (no chess knowledge necessary). Available to students in grades 2 – 6.
Class Ratio: 125 students - 1 chess master and 4 parent volunteers
15 classes, 1.5 Hours

CLASS DESCRIPTIONS (continued)

GIRLS ON THE RUN

This popular program combines training for a 3.1 mile running event (5K) with healthy living education. The program instills self-esteem and strong values through health education, life skills development, mentoring relationships and physical training. Only for girls! Available to students in grades 3 – 6.
Class Ratio: 20 students – 1 instructor
17 classes, 1 Hour Each

HIP HOP DANCE

The After School Hip-Hop Dance Class combines upbeat, fun and fast-paced dance movements that will energize students. The course introduces students to the fundamentals of movement and rhythmical beats. Students will learn the basics of coordination, rhythm, technique and individual style. Hip-hop can help students express themselves and have fun! Students will learn several choreographies and routines to practice and informally perform. Available to students in grades 1 – 6.
Class Ratio: 15 students – 1 instructor
10 classes, 1 Hour Each

SCIENCE (A & B)

The After School Science Class taught by Mad Science allows students to participate in hands-on, one-hour science programs, which are themed around a particular area of science. This session's scheduled topics are Planets & Moons, Space Technology, Space Phenomena, Underwater Exploration, Living in Space, Space Travel, Great Gravity, and Energy Burst. No parental involvement is necessary but a Parent Volunteer will receive free student tuition with minimum class enrollment. Available to students in grades K – 6.
Class Ratio: 20 students - 1 instructor and 1 Parent Volunteer
8 Classes, 1 Hour Each

TABLE TENNIS (A & B)

The After School Table Tennis (Ping Pong!) Class is organized and designed by Northern Virginia Table Tennis Club. Beginners are invited to join coach Amy Feng, former US National Table Tennis champion, to develop their striking skills, ball tracking skills, and general hand-eye coordination using the basic equipment and tenets of the sport of table tennis. Available to students in grades K – 6.
Class ratio: 10 students - 1 instructor
8 classes, 1 hour each

AFTER-SCHOOL ACTIVITY REGISTRATION FORM

DIRECTIONS:

1. Please complete the entire form and print neatly – incomplete forms will not be accepted and will be returned.
2. Please make sure to clearly print your email address – if you do not have an email address please write in a daytime phone number.
3. Send in a **separate form and separate check for each activity and each child** – forms with one check for multiple classes or multiple students will be returned. Make checks payable to “**Hunters Woods PTA.**”
4. Enclose form(s) and check(s) in a sealed envelope labeled “After-School Activities” by the **Registration Deadline: January 28, 2010 by 3:00 p.m.**

After School Class _____ Day/Time _____ Fee Enclosed: \$ _____

Student's Name _____ Teacher _____ Grade _____

Parents/Guardians Name(s) _____

Phone (H) _____ Phone(W) _____ Phone(C) _____

Email _____

Emergency Contact Name: _____ Phone: _____

If you're enrolling a sibling in the same class and want them treated as a unit for placement purposes please check this box: .

Names of sibling(s): _____

Any special issues/allergies the instructor should be aware of? _____

Please “x” one of these boxes indicating dismissal method: PICKED UP by parent or Child dismissed to SACC .

PARENTAL WAIVER AND CONSENT

Whereas, the Hunters Woods Elementary Parent Teacher Association (PTA), as a service to its members and students, provides various after school activities for the students at Hunters Woods Elementary School (HWES);

Whereas, the undersigned parent or legal guardian of the below named child/children, wishes to take advantage of the after school program designated below;

In consideration for these services, the undersigned parent or legal guardian agrees and represents as follows:

I am the parent or legal guardian of the below named child/children. I hereby agree to follow all registration requirements.

I understand that there are certain risks of injury inherent in this after school activity and I am willing to assume these risks on behalf of my child. I hereby certify that my child is fully capable of participating in the designated activity and that my child is healthy and has no physical or mental disabilities or infirmities that would restrict full participation.

I agree, in taking advantage of this after school activity, to release and hold harmless the PTA, including its officers, agents, members and volunteers; HWES, including its officers, agents, and employees; and any person or persons in charge of running the after school program (the program coordinator), from any and all claims, demands, suits, costs (including attorneys' fees and litigation costs) and charges, in connection with or arising out of the provided after school program, including but not limited to bodily harm or injury to my child/children. I understand that this release includes any claims based on negligence, action, or inaction of the PTA, HWES and the program coordinator.

In the event that I cannot be reached to make arrangements for emergency medical attention, I authorize the program coordinator or other adult present to seek immediate medical care at any facility that this person deems most suitable. I further give my consent for any and all emergency medical treatment for my child/children when the child/children is in this individual's care.

I have read this release and further agree that no oral representations, statements, or inducement apart from the foregoing waiver and consent have been made:

Activity Name, Day & Time: _____ Start Date: _____

Child: _____ Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____